
Hollinswood and Randlay Parish Council

Chairman of the Committee: Cllr H Unwin

Clerk: Katrina Baker MBE CILCA

ASSET & PROPERTY COMMITTEE

Minutes of the meeting held on **Monday 27th April 2026** at **7.00p.m** at Hollinswood Neighbourhood Centre.

Present

Cllr S Unwin
Cllr Creed

Cllr H Unwin
Cllr Tyrrell

Cllr Prescott

Cllr Krajewski

In attendance

Katrina Baker
S Fisher

G Johnson
D Tooley (Press)

L Seabury

Cllr Vaughan-Hodkinson

AP26/0264 Welcome

Councillor H Unwin welcomed everyone to the meeting.

AP26/0265 Apologies

Cllr Cranfield

Holiday

It was proposed by Cllr Krajewski, seconded by Cllr Creed, all were in favour and thus it was

RESOLVED that the apologies be accepted.

AP26/0266 Declarations of Interest

All as per the registered list.

AP26/0267 Minutes of the meeting held on 23rd February 2026

It was proposed by Councillor S Unwin and seconded by Councillor Prescott that the Minutes of the meeting held on 23rd February 2026 be agreed as a true record. All were in favour and thus it was

RESOLVED that the Minutes be signed as a true record of the meeting.

AP26/0268 Matters relating to Randlay Community Centre

a) Front Shutter, Office Door & Window

The door and office window have been replaced and are awaiting the stain to be added in order to complete the installation. The shutter is still not available.

A small blind is to be fitted to the office door on 8th May,

b) Hall One Blinds

The blinds have had to be repaired again following damage at a private hire event. The deposit is being retained in full, to cover the cost of the invoice.

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AP26/0269 Matters relating to Hollinswood Neighbourhood Centre
Outside Painting

The paint has now been purchased and the work will be completed within the next week.

Depave Planters

The sleepers have been purchased to replace one planter – as a trial before committing to do all of them.

AP26/0270 Matters relating to Hollinswood Pavilion & Field
Pavilion Field

Following issues experienced during the winter months, it is good to report that the football teams are back using the pitch for 5 different teams each week. With the financial support of Football Foundation and advice from specialist contractors, much needed maintenance will take place after 20th June when the posts will have been removed.

Field Steps

Cllr Krajewski declared an interest

The work to repair and regenerate the steps to the field will be completed this week. After which the LMT will paint the old and new parts for maximum effect and to preserve the wood for a longer life.

AP26/0271 Randlay Allotments

Glyn updated members on matters relating to Randlay Allotment site, which overall is still improving. However, there are some plots still not being maintained in accordance with the contracts and this is likely to lead to some of them being given notice to leave so that some local residents on the waiting list can be offered a plot.

Thanks were extended to all the tenants who also help to maintain the paths and empty plots.

We have had to include new signs to give guidance regarding children and loose dogs on the site.

AP26/0272 Randlay Valley

Councillor Unwin, as Chair of FoHRV, confirmed that the work to create the sloped access is still planned, the cost will be in the region of £350 / £400.00.

The strategy meeting took place on 24th March and gave Fo HRV an opportunity to consider the priorities in accordance with the LNR Management Plan. This

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includes widening paths, planting bulbs and the main aim will be to alleviate the flooding within the bridle way.

AP26/0273 Other Matters

Christmas Lights

The proposed coloured uplighters were thought to be suitable to enhance HNC and RCC. It is likely that 20 lights will cost in the region of £2500 with installation. Members were keen to consider this further and it will be added to the next agenda where delivery times, costs, warranty and installation options will be available.

Members will also consider the possibility of adding lighting column displays in the future. Details will be obtained regarding the permission required and costs for the sockets at both local centres.

A discussion took place regarding an illuminated message – such as Merry Christmas or Seasons Greetings. Details of what is available and the cost will be gathered.

Outdoor Gyms

Liam reported that a weekly visual inspection takes place at both sites with a 3 monthly operational inspection being recorded for OFSTED purposes. Some minor repairs and replacement parts have been necessary. The Parish Council employs RoSPA to undertake the annual inspection, the cost has reduced to £200.00 and is arranged by TWC in the Autumn.

Pavilion Car Park

A request was received for more grass cutting to take place on the banks to the rear of the car park areas.

Trolleys

The abandoned trolleys across the Parish are a concern and the companies receive a lot of complaints. Most employ the services of a company to collect them on their behalf, but the service is poor and some trolleys remain for many weeks before collection.

The LMT do collect trolleys and leave them in a designated area which is less unsightly.

AP26/0274 Date of the next meeting

As per the new schedule, when agreed.

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There being no further business, the Chairman closed the meeting at 7.55pm.

Signed Date